CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:16 p.m. Responding to roll call were Trustees Grabinski, Janik, and Nestor. Also present was Director Dana Wishnick.

AUDIENCE TO VISITORS

William Lammel, Stan Pawlowski, and Ronald Fiala.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of June 10, 2019.

It was moved by Trustee Grabinski and seconded by Trustee Janik

❖ THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 10, 2019 BE APPROVED

AYES……………… Fitzgerald, Grabinski, Janik, and Nestor
NAYS……………… None
ABSENT…………… Fletcher
ABSTAIN…………… None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Nestor and seconded by Trustee Janik.

❖ THAT THE MAY 2019 BALANCE AND INCOME STATEMENT BE APPROVED

AYES……………… Fitzgerald, Janik, Grabinski, and Nestor
NAYS……………… None
ABSENT…………… Fletcher
ABSTAIN…………… None

It was moved by Trustee Nestor and seconded by Trustee Grabinski.

❖ THAT THE JUNE 2019 BALANCE AND INCOME STATEMENT BE APPROVED

AYES……………… Fitzgerald, Janik, Grabinski, and Nestor
NAYS……………… None
ABSENT…………… Fletcher
ABSTAIN…………… None
It was moved by Trustee Nestor and seconded by Trustee Grabinski.

- THAT THE JULY 2019 CLAIMS LIST IN THE AMOUNT OF $125,544.26 BE APPROVED
  
  **AYES...............** Fitzgerald, Janik, Grabinski, and Nestor  
  **NAYS...............** None  
  **ABSENT.........** Fletcher  
  **ABSTAIN........** None

**COMMUNICATIONS**

The Reporter featured articles on the Career Online High School graduation and the ribbon cutting ceremony for the Free Little Library at the Chicago Ridge Metra Station.

The Greater Chicago Food Depository featured the Library’s Summer Meals program in their eNewsletter, Rise & Shine.

The Blessings Box is now set up and has been receiving a lot of praise.

The Library received a positive Google review.

**DIRECTOR’S REPORT**

Circulation Clerk, Yara Sarhan, resigned on July 3, 2019 effective immediately.

An emergency repair to the roof was completed on July 3, 2019 by NIR Roof Care after water began dripping from the ceiling behind the circulation desk.

The library has expended 40% of its budget, which is on track as expected with costs expected in the second half of the fiscal year as contracts come to renewal.

The final steps of completing the new website are in action. The new website is expected to go live at the end of the month.

Library staff will volunteer on opening night of the RidgeFest to staff the ticket booths. The library will also have a table this year on Sunday afternoon to provide information and a craft for kids.

Director Wishnick is in the process of revising the presentation of the Library statistics.

In the month of June the door count was at the highest in three years.

Youth programming has been stronger than the past with an estimated 3,000 children and teens attending programs in June.
Adult Service’s Summer Reading Program is far exceeding last year’s numbers. Adult Services Programming Coordinator Lori Lysik has given the program an excellent reboot.

Youth Services Associate Samantha Zimmerman and Multimedia Librarian Rhone Talsma have attached their ALA conference reports.

**COMMITTEE REPORTS**

None at this time.

**UNFINISHED BUSINESS**

None at this time.

**NEW BUSINESS**

President Fitzgerald gave an overview about the Library Board and the role of a Library Trustee. William Lammel, Stan Pawlowski, and Ronald Fiala all made a brief statement about their interest in becoming a Trustee and what they have to offer for the role.

Product Architecture + Design provided a proposal for their masterplan and capital assessment report. The Board reviewed the proposal.

It was moved by Trustee Grabinski and seconded by Trustee Nestor.

- THAT THE LIBRARY ACCEPT THE PROPOSAL FOR THE MASTERPLAN AND CAPITAL ASSESSMENT REPORT BY PRODUCT ARCHITECTURE + DESIGN FOR $23,000 TO BE PAID FROM THE SPECIAL RESERVE FUND BE APPROVED

  AYES................... Fitzgerald, Grabinski, Janik, and Nestor
  NAYS.................... None
  ABSENT.................. Fletcher
  ABSTAIN................. None

Director Wishnick presented a new strategic plan worked on by staff. Staff is excited about the plan and its focus on three strategic priorities will inform patrons on everything the Library does. President Fitzgerald recommended that those priorities be used in staff goal setting and evaluations.

It was moved by Trustee Nestor and seconded by Trustee Grabinski.

- THAT THE LIBRARY’S 2019-2024 STRATEGIC PLAN BE APPROVED

  AYES...................... Fitzgerald, Grabinski, Janik, and Nestor
  NAYS...................... None
A motion to close the Regular meeting was made by Trustee Grabinski and seconded by Trustee Nestor to go into Executive Session at 8:52 pm.

A motion to open the Regular meeting was made by Trustee Nestor and seconded by Trustee Grabinski at 9:14 pm.

It was moved by Trustee Nestor and seconded by Trustee Grabinski

THAT THE APPOINTMENT OF STAN PAWLOWSKI AS TRUSTEE TO THE LIBRARY BOARD BE APPROVED

AYES.............. Fitzgerald, Grabinski, Janik, and Nestor
NAYS.............. None
ABSENT............ Fletcher
ABSTAIN........... None

The Board will table the decision on the second Trustee opening until they can talk to all candidates.

TRUSTEE COMMENTS

None at this time.

ADJOURNMENT

There being no objections; the meeting was adjourned 9:42 p.m.

Respectfully submitted,

Brittany Luna
Administrative Manager

Karrie Grabinski
Secretary