CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:42 p.m. Responding to roll call were Trustees Grabinski, Nelson, Nestor, and Reichard. Also present were Director Dana Wishnick and Administrative Manager Brittany Luna.

AUDIENCE TO VISITORS

Monica Fletcher
Nayif Shaker

Monica Fletcher and Nayif Shaker both introduced themselves and expressed their interest in becoming a Library Trustee.

President Fitzgerald provided a brief synopsis of the roles of the Board and the Trustees.

A motion to close the Regular meeting was made by Trustee Reichard and seconded by Trustee Nelson to go into Executive Session at 8:10 p.m.

Nayif Shaker stepped out of the meeting at 8:10 p.m.

A motion to open the Regular meeting was made by Trustee Reichard and seconded by Trustee Grabinski at 8:26 p.m.

Nayif Shaker returned to the meeting at 8:26 p.m.

The Trustees invited Monica and Nayif to the May 2019 Reorganization Meeting. Nayif Shaker will turn in a letter of interest to Director Dana Wishnick.

Monica Fletcher left the meeting at 8:26 p.m.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of March 11, 2019.

It was moved by Trustee Nestor and seconded by Trustee Reichard.

/> THAT THE MINUTES OF THE REGULAR MEETING OF MARCH 11, 2019 BE APPROVED

AYES………………. Fitzgerald, Grabinski, Nestor and Reichard
FINANCIAL REPORTS AND APPROVAL OF BILLS

The Board tabled the approval of the March 2019 Income and Balance sheet. Administrative Manager Brittany Luna will contact the Library’s bookkeeper to ask for a revised edition. The revised document will be presented at the May 13, 2019 meeting.

It was moved by Trustee Reichard and seconded by Trustee Nestor.

❖ THAT THE APRIL 2019 CLAIMS LIST IN THE AMOUNT OF $102,886.96 BE APPROVED

AYES………………. Fitzgerald, Grabinski, Nelson, Nestor, and Reichard
NAYS………………. None
ABSENT……………. Janik
ABSTAIN………….. None

COMMUNICATIONS

The Board must submit their Statement of Economic Interest by May 1, 2019.

LACONI is hosting a Trustee Banquet on May 10, 2019. Any Trustees that are interested in attending are asked to let Director Wishnick know by April 15, 2019.

The Board discussed the results of the recent elections for Library Board Trustees.

DIRECTOR’S REPORT

Administrative Manager Brittany Luna gave an update on the spigot leak near the main entrance. The issue isn’t plumbing related but a leak on the roof. The Library will look into having the inspected and evaluated.

On April 1, 2019 the Youth Services floor was monitored for the third time. Fortunately, there hasn’t been any changes to report.

The library has received notification that we have been awarded the FY 2019 Illinois Public Library Per Capita Grant in the amount of $17,881.25.

Director Wishnick gave an update on the update to the virtual servers. The library worked with RWK to purchase Windows server and user licenses through TechSoup to continue this project.
Staff from all departments have created a Website Redevelopment Committee and they are meeting every other week. They are working to go live with the new website by the end of June.

The library is participating with the Greater Chicago Food Depository for their Summer Meals program. The meals will be from June 10, 2019 – August 16, 2019. Lunch will be served five times a week from 11am-12pm. Staff will undergo training in May.

Library staff have completed meetings with community leaders. A grand total of 30 meetings have been completed, which staff found to be helpful and a great way to start a partnership.

Circulation staff is working on making library class cards for Harold L. Richards High School students to access our databases during class.

The annual Battle of the Books will take place on May 9, 2019 at 10am. Area schools such as Ridge Central, Ridge Lawn, Finley Jr. High and Koreas schools will be in attendance. Youth Services has also invited local schools to watch the Battle to see if they would be interested in joining.

The library is hosting a Spring Fling teen dance in coordination with Jon’s Way on April 13, 2019.

Adult Services continues to be successful with their Book-A-Librarian appointments. Adult Services Associate Eva Baggili recently helped a Chicago Ridge resident publish her manuscript as a Kindle eBook.

Adult Services received the go-ahead from Metra to install their Little Free Library at the Chicago Ridge station. They will work with Public Works to start the installation.

Multimedia Librarian Rhone Talsma has reenergized our Facebook presence with staff profiles. All staff members were invited to participate in writing their own mini biographies and pose for a picture with their favorite book or most recent read.

**COMMITTEE REPORTS**

None at this time.

**UNFINISHED BUSINESS**

Director Wishnick reached out to the library’s lawyer and insurance firm to inquire about any possible liabilities the library could face with the Almost Home Blessings Box.

There is a Bill Emerson Good Samaritan Food Donation Act to cover any possible food related liabilities.
The library will work with Sarah Galvan to discuss possible ways of anchoring the box to either the building or sidewalk.

It was moved by Trustee Nelson and seconded by Trustee Grabinski.

**THAT THE LIBRARY WILL INSTALL THE BLESSINGS BOX ON A TRIAL BASIS**

- **AYES**………… Fitzgerald, Grabinski, Nelson, Nestor, and Reichard
- **NAYS**………… None
- **ABSENT**……… Janik
- **ABSTAIN**…… None

**NEW BUSINESS**

Changes to the wording of the Friends of the Library policy were presented and discussed.

It was moved by Trustee Janik and seconded by Trustee Reichard.

**THAT THE FRIENDS OF THE LIBRARY POLICY BE APPROVED**

- **AYES**………… Fitzgerald, Grabinski, Nelson, Nestor, and Reichard
- **NAYS**………… None
- **ABSENT**……… Janik
- **ABSTAIN**…… None

The library received its first property tax installment. Director Wishnick is recommending that the Board invest $300,000-$400,000 in a 6 month CDAR with a 1.5% interest rate.

Director Wishnick will contact the library’s bank representative to decide if either a six month or nine month CDAR has the better interest rate.

It was moved by Trustee Reichard and seconded by Trustee Grabinski.

**THAT THE LIBRARY WILL PLACE $400,000 INTO A NEW CDAR FOR SIX OR NINE MONTHS DEPENDANT ON THE INTEREST RATE**

- **AYES**………… Fitzgerald, Grabinski, Janik, Nestor, and Reichard
- **NAYS**………… None
- **ABSENT**……… Nelson
- **ABSTAIN**…… None

The library would like to begin a renovation process. Director Wishnick would like the Board’s approval to proceed with preparing a Proposal for Architects and contact various architectural firms.
It was moved by Trustee Nestor and seconded by Trustee Reichard.

❖ THAT THE LIBRARY PROPOSAL FOR ARCHITECTURAL SERVICES BE APPROVED

AYES……………… Fitzgerald, Grabinski, Janik, Nestor, and Reichard
NAYS……………… None
ABSENT…………… Nelson
ABSTAIN………… None

TRUSTEE COMMENTS

Trustee Committees are in need of updating. The Board will table until May’s Reorganization meeting.

ADJOURNMENT

There being no objections; the meeting was adjourned 9:52 p.m.

Respectfully submitted,

Brittany Luna
Administrative Manager

Karrie Grabinski
Secretary